Thursday 4th April 2019

Dear members
You are cordially summoned to attend the **Full Council Meeting** of Melksham Without Parish Council which will be held on **Monday 15th April 2019, at 7.00pm** at **NEW MEETING VENUE, 1 Swift Way, off Westinghouse Way, Bowerhill Industrial Estate, Melksham, SN12 6GX** to consider the agenda below.
Yours sincerely

Teresa Strange, <u>Clerk</u>

## AGENDA

1.  **Welcome, Announcements & Housekeeping**
    a) Invitation for councillor to attend Town & Parish Council training and networking day
2.  To receive **Apologies** and consider approval of reasons given.

3.  a) To receive **Declarations of Interests**
    b) To consider for approval any **Dispensation Requests** received by the Clerk and not previously considered

4.  To consider holding items **in Committee due to confidential nature**
    *Under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted*

5.  **Public Participation**

6.  To received feedback on the **Annual Parish** meeting held on 1st April

7.  To approve the **Minutes of the Full Council** meeting held on 11th March 2019

8.  **Planning:**
    a) To approve the Minutes of the **Planning Committee** meetings held on 18th March & 8th April *(to follow)*

*Serving rural communities around Melksham*

b) To formally approve Planning Committee Recommendations

9. **Highways & Streetscene:**
   a) To approve the Minutes of the **Highways & Streetscene Committee** meeting held on 18th March
   b) To formally approve the Highway & Streetscene Committee Recommendations
   c) To consider request for railings between The Spa and Melksham Oak School
   d) To consider request for lighting at new Footpath installed at Hornchurch Road public open space
   e) To note appeal against refusal of request for Right of Way at Woodrow (off MELW66)

10. **Wiltshire Council electoral review**
    a) To note response to **Boundary Commission** regarding their proposals for the Wiltshire Council boundary review (MWPC and other parish councils)
    b) To note correspondence regarding the potential for the trigger of another parish/town council boundary review

11. **Finance:**
    a) To note **Income/Expenditure** reports for March
    b) To consider if level of Employee Dishonesty cover is adequatejm
    c) To consider Budget vs Actual for Quarter 4 (year end)
    d) To appoint cheque signatories/online authority for April payments
    e) To note 100% Small Business Relief applied to Non Domestic Rates for Bowerhill Sports Field & Pavilion
    f) To note CIL (Community Infrastructure Levy) payments due in April 2019

12. **Asset Management:**
    a) To note the draft Minutes of the Shurnhold Fields Working Party (21st March) and questions raised by Friends of Shurnhold Fields (27th March) and consider future actions/repsonse
    b) To consider taking legal and financial (VAT) specialist advice before proceeding with village hall and community centre projects.
    c) Shaw Village Hall: To note Clerk's report regarding asset management of Hall
    d) Arising from Min 477/18d Bowerhill Barkers – to note event cancelled

13. **The Public Sector Bodies (Websites & Mobile Applications) Accessibility Regulations:** To note new regulations in force and action to be taken.

14. **Community projects/partnership organisations:**
    a) To consider amount to fund Melksham Junior parkrun
    b) To note update from Wessex Water on First Time Sewerage Scheme for Beanacre
    c) To note Seend Neighbourhood Plan not progressing with protecting BRAG picnic area as a "Local Green Space"

15. **Staff Training:** To note staff training undertaken, actions taken and to adopt Payment Card Security Policy & Procedures